



## HEALTH AND SAFETY POLICY

Aqua Environmental will take all practicable steps to ensure safety in the workplace, and in particular to:

- Provide and maintain a safe working environment.
- Provide and maintain facilities for the health and safety of employees.
- Ensure plant and equipment is designed and maintained to be safe for use by all employees.
- Ensure that employees are not exposed to hazards arising from or near the workplace.
- Develop procedures for dealing with emergencies that may arise while employees are at work; including having an evacuation plan in place.
- Ensure employees take all reasonable steps to ensure their safety at work and that no action or inaction by employees causes harm to themselves or other persons.
- Ensure the systematic identification of all existing and new hazards to all employees.
- Ensure that hazards that are identified must be regularly assessed to determine whether they are significant hazards.
- Ensure all accidents are investigated to determine whether they were caused by or arose from a significant hazard.

The following procedures are in place for dealing with injuries and other emergencies:

- We shall maintain a register of accidents and serious harm to any employee at work, or any person in a workplace controlled by us.
- Every occurrence of serious harm must be reported to the territorial OH&S department as soon as possible and written details provided within seven days.
- Any accident or near miss shall be reported and recorded within 12 hours of the incident.
- A record of near misses will be kept and follow up consultation with all parties involved, with the view of prevention in the future.
- A meeting of company directors and Health and Safety representatives shall be convened within 48 hours of the incident.
- No person shall interfere with the accident scene unless such action is required to prevent human suffering, maintain an essential service or to prevent serious damage or loss of property.
- A copy of the incident report and accident correspondence must be kept of file.

Our Project Managers shall be responsible for all reporting and recording of all health and safety issues while we are on work sites. Aqua Environmental is committed to the early and safe return to work by injured employees and will obtain professional advice and services on their behalf.

Hugh Chapman Jr.

Managing Director